

LOCATION

Holiday Inn Select



Directions: From Freeway 99 (North or South), take the Rosedale Hwy/Hwy 178 exit. Travel east to Chester Avenue. Turn right (south) and travel to Truxtun Avenue. Turn left (east) on Truxtun and proceed to the Holiday Inn Select.

For additional information, check out "Free Seminars" on our website at www.boe.ca.gov or call (661) 334-3909. E-mail: baktxday@boe.ca.gov

State Board of Equalization
PO Box 1728
Bakersfield CA 93302-1728

THE STATE BOARD OF EQUALIZATION

The Honorable Bill Leonard
Member, Board of Equalization

Invites you to attend the

BAKERSFIELD TAXPAYER SERVICE DAY

**TUESDAY
MAY 13, 2003**

8:30 A.M. to 4:00 P.M.

**Free Admission
Free Parking**

Holiday Inn Select
801 Truxtun Avenue
Bakersfield, CA 93301



Better Business Bureau
 Board of Equalization (BOE)
 Bureau of Automotive Repair
 California Society of Enrolled Agents
 City of Bakersfield
 Employment Development Dept. (EDD)
 Franchise Tax Board (FTB)
 Internal Revenue Service (IRS)
 Kern County Assessor
 Kern County Auditor Controller
 Kern County Sheriff's Department, Licensing
 Kern County Taxpayers Association
 Occupational Safety & Health Administration
 Permit Assistance Center
 S.C.O.R.E.
 Secretary of State
 Small Business Development Center
 Social Security Administration (SSA)
 State Contractor's License Board
 U.S. Department of Immigration &
 Naturalization Services (INS)
 U.S. Department of Labor
 U.S. Small Business Administration
 Valley Small Business Development Corporation

Information booths set up in the Pre-Function Area will be available to the public from 8:30 A.M. to 4:00 P.M.

Lunch and snacks will be available in the hotel and at nearby restaurants; you may also bring a sack lunch.



Let us know if you have concerns with physical accessibility to Taxpayer Service Day or if you need any other special assistance.

SCHEDULE OF PRESENTATIONS

8:30 A.M. - 9:00 A.M.	Registration (Pre-Function Area)					
9:00 A.M. - 9:45 A.M.	Welcome Panel Discussion <i>The opening session will feature a panel of top executives who will discuss “What’s New at BOE, EDD, FTB and IRS.” The Taxpayers’ Rights Advocate from the BOE will also speak.</i> (GOLDEN EMPIRE BALLROOM)					
8:30 A.M. - 4:00 P.M.	Information Booths (PRE-FUNCTION AREA)					
	SUMNER	BAKER	HABERFELDE	BEALE	BRECKENRIDGE	CALIENTE
10:00 A.M. - 10:45 A.M.	Sales Tax Return Preparation (BOE)	State Income Taxes and Small Business (FTB)	Immigration & Naturalization Service and Employer’s Responsibilities (INS)	EMPLOYMENT STATUS (IRS/EDD)	Bookkeeping For Your Business (CA Society of Enrolled Agents)	Verifying Social Security Numbers/Wage Reporting (SSA)
11:00 A.M. - 11:45 A.M.	Sales and Use Tax Exemptions (BOE)	Understanding Your Business Property Statement (BOE)	Business Filing Overview (Secretary of State)		Financing A Small Business (Small Business Development Center)	Business License, Tax and Permit Requirements (City of Bakersfield)
12:00 P.M. - 12:50 P.M.	LUNCH					
1:00 P.M. - 1:45 P.M.	Common Errors & Problems in Sales Tax Reporting (BOE)	State Income Taxes and Small Business (FTB)	INTERNATIONAL FUEL TAXES AGREEMENT (IFTA) TRAINING WORKSHOP (BOE)	Electronic Federal Tax Payment System (IRS)	Bookkeeping For Your Business (CA Society of Enrolled Agents)	Verifying Social Security Numbers/Wage Reporting (SSA)
2:00 P.M. - 2:45 P.M.	Partial Sales Tax Exemption for Agriculture/Farm Equipment (BOE)	Understanding Your Business Property Statement (BOE)		Avoiding Common Payroll Reporting Errors (EDD)	Financing A Small Business (Small Business Development Center)	Business License, Tax and Permit Requirements (City of Bakersfield)

Free parking will be available at the hotel and at the adjacent AmTrak station.

Please remember to complete an evaluation form and return it to a host/hostess or place it in the designated boxes on site.